

## BRACKNELL FOREST JOINT PROTOCOL BETWEEN:

Health and Wellbeing Board (HWB)
Local Safeguarding Children Board (LSCB)
Safeguarding Adults Partnership Board (SAPB)
Children and Young People's Partnership (CYPP)

### Introduction

This protocol sets out the working arrangements between the Health and Wellbeing Board, the Safeguarding Adults Partnership Board, the Local Safeguarding Children Board and the Children and Young People's Partnership.

It provides an overview of roles and responsibilities of each Board or Partnership and identifies the way in which they will cooperate to ensure there is effective communication and coordination to achieve statutory responsibilities and achieve the best possible outcomes for the residents of Bracknell Forest.

### What is the Health and Wellbeing Board?

The Health and Social Care Act 2012 established health and wellbeing boards as a forum where key leaders from the health and care system will work together to improve the health and wellbeing of their local population and reduce health inequalities.

- The HWB will assess the needs of the local population and lead the Joint strategic Needs Assessment.
- The HWB will produce a Joint Health and Wellbeing Strategy.
- The HWB will promote integration and partnership working across a range of sectors (NHS, Clinical Commissioning Groups Adult Social Care, Housing and Public Health, Children, Young People and Learning, Local Healthwatch).
- Support strategic joint commissioning where appropriate.
- Lead on local health improvements and prevention activity.
- Ensure the patient / public voice is heard and taken into account where relevant.

### What is the Local Safeguarding Children Board?

The LSCB is a statutory board with two main objectives as set out in statutory guidance Working Together to Safeguard Children (2013) and the Children Act 2004 regulations.

1. To coordinate the safeguarding arrangements of each body represented on the Board and promote the welfare of children in their area.
2. To monitor the effectiveness of the safeguarding arrangements.

The statutory roles and functions which support these objectives are:

- Developing child protection policies and procedures.
- Communicating and raising awareness of safeguarding.
- Monitoring and evaluating the effectiveness of partners individually and collectively.
- Participating in the planning of services.
- Undertaking reviews of all child deaths and serious case reviews and disseminating the learning.
- Commissioning and evaluating single and multi-agency training.

### **What is the Adult Safeguarding Partnership Board?**

The ASPB is a statutory board which works to ensure effective safeguarding arrangements are in place in the commissioning and provision of services to adults at risk by individual agencies and ensures effective interagency working.

The Board is responsible for driving developments on adult safeguarding across Bracknell Forest.

- The ASPB ensures reasonable measures are undertaken to make certain that risks of harm are minimised.
- The ASPB ensures that learning from Safeguarding Adult reviews are shared and implemented across all agencies where appropriate, to improve outcomes for adults at risk.
- Developing adult safeguarding policies and procedures.
- Communicating and raising awareness about adult safeguarding.
- Monitoring and evaluating the effectiveness of partners individually and collectively.
- Undertaking reviews of all serious case reviews and disseminating the learning.

### **What is the Children and Young People's Partnership?**

The Children and Young People's Partnership represents the range of agencies who share the delivery of support and services to children, young people and their families in Bracknell Forest.

The Partnership works to identify and address issues that have an impact on the wellbeing of children, young people and families, and the main vehicle for achieving this is through the development of a plan called "*Creating Opportunities*" a joint strategic plan for children and young people in Bracknell Forest.

- The CYP Partnership produces a three year plan with key outcome priorities for partners to address.
- The CYP Partnership supports integrated working under Section 10 of the Children Act 2004.
- The CYP Partnership monitors the impact of the Children and Young People's Plan and ensures clear and effective links to key planning and strategic forums.

### Key documents of each board

Each of the Boards described above produce a range of plans and strategies as described below.

Health and Wellbeing Board	Local Safeguarding Children Board	Safeguarding Adults Partnership Board	Children and Young People's Partnership
<p>Joint Strategic Needs Assessment – Annual Update</p> <p>Health and Wellbeing Strategy 2013 – 2016</p>	<p>LSCB Annual Report</p> <p>LSCB business Plan 2014 – 2017</p> <p>Reviewed annually</p>	<p>SAPB Strategic Plan</p> <p>SAPB Annual Report</p>	<p>Creating Opportunities – A Joint Strategic Plan for Children, Young People and Families 2014 – 2017</p> <p>Reviewed annually</p>

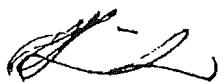
The distinctive roles of the Health and Wellbeing Board, the Local Safeguarding Children Board, the Adult Safeguarding Partnership Board and the Children and Young People's Partnership are clearly defined. By working together, each Board / Partnership can make a unique yet complimentary contribution to the others.

### Proposed working arrangements

1. Where new plans are being developed, or reviewed each of the above Boards / Partnerships will ensure that there is a mechanism to consult with the other Board / Partnerships to seek their views. This is important to ensure multi-agency support for priorities and actions.
2. All Boards / Partnerships will contribute to the development of the JSNA as relevant to ensure the information remains up to date and reflective of the needs of the residents of Bracknell Forest.
3. The HWB will lead the development of the Health and Wellbeing Strategy. The Strategy will be shared with the other Boards / Partnerships to ensure consistent awareness and support on relevant priorities and actions.
4. The Local Safeguarding Children Board is required to complete an annual report and will present the report to the H&WBB, the SAPB and the CYP Partnership. This will enable effective sharing of good practice, and to identify any safeguarding issues that require attention from one of the Boards / Partnerships. If recommendations are made regarding a specific Board / Partnership a response to those recommendations from the relevant Board will be expected.
5. The LSCB will produce a Business Plan and will share the key priorities with the other Boards / Partnerships.
6. The Safeguarding Adult Partnership Board will produce an annual report and will share this with the other Boards / Partnerships. If recommendations are made regarding a specific Board / Partnership a response to those recommendations from the relevant Board will be expected.

7. The CYP Partnership will produce a three year plan, and will consult with relevant Boards / Partners in its completion. The plan will be shared with the Boards / Partnerships. The annual review of progress against the plan will also be shared.
8. Members of all Boards / Partnerships will ensure messages and information about keeping adults and children safe are disseminated within partner organisations.
9. The members of the four Boards shall take responsibility to ensure safeguarding action taken by one body does not duplicate that taken by another.
10. The Health and Wellbeing Board, Children and Young People's Partnership Board, Local Safeguarding Children Board and the Adult Safeguarding Partnership Board will be formal consultees in the development of the Health and Wellbeing Strategy the Children and Young People's Plan and the LSCB Business Plan (Which is 3 yearly with annual review) and their reviews as appropriate to ensure priorities are agreed and aligned.
11. Ensuring safeguarding is "everyone's business" will be reflected in the public health agenda and related health and social care commissioning strategies.

This protocol will be reviewed annually to ensure it remains up to date with changing policy and legislation:

Signed	Designation
	Chair Health and Wellbeing Board
<i>A. Walters</i>	Chair Local Safeguarding Children Board
<i>Ethel Jones</i>	Chair Safeguarding Adults Partnership Board
<i>J. Karklins</i>	Chair Children and Young People's Partnership

Date:	September 2014
Review Date:	September 2015